

MINUTES:

NAVY DATA ENVIRONMENT-NAVY MODERNIZATION (NDE-NM) SHIP MAINTENANCE
(SHIPMAIN) PROGRAM REVIEW #4
13 Oct 04

SCRIBE:

Mr. Pat Haney

Decisions Made

- 1) None

Meeting Summary

- 1) Copies of presentations given by Mr. Turner (NSLC-LANT) and Mr. Mick (ASC) were provided before the meeting and are considered to be included as part of these minutes. The briefs may also be found at <http://www.fmp.navy.mil>.
- 2) Meeting was convened at 1300.
- 3) The status of Action Items from the 13 Sep NDE Program Review were discussed. The following Action Items were identified as closed:
 - a. Provide IPT comments to Mr. Douglas for the draft charter of the Barrier Removal Team.
 - b. Provide the interface documentation for NTIRA.
 - c. Provide a list of the completed 13 Use Cases.
 - d. Provide clarification of impact on the cost/schedule for development of additional use cases, above the 5 originally planned. Identify which use cases are part of the baseline functionality.
 - e. Reach agreement on authoritative database (NDE) including transition plan.
- 4) Mr. Turner presented a brief on the NDE-NM Entitled Process time-line, the Navy's Modernization State and the key elements and timeline for Ship Change Document (SCD) releases. Release 1.4 was released to production on 10/8/04. Release 1.5, which provides improvements for the Voting Process, is scheduled for 10/14/04 (now 10/19/04) and Release 1.6, which includes improvements to the RCP, is scheduled for 10/26/04. Mr. Turner also reviewed the Secure NDE-NM Environment. This item has fallen significantly behind schedule. Mr. Turner was assigned action task 4-3 to provide the POC at Port Hueneme to Ms. Evans for the installation of the Infosec equipment at NSLC PAC. This was completed on 10/14/04. The equipment has been configured and delivered and is ready to be installed.
- 5) Mr. Mick gave a brief on the Software Development Plan Status; highlighting the timeline, progress through the inception phase, and the POA&M for the remaining phases (Elaboration, Construction, and Transition). Mr. Mick was tasked to review and scrub the schedules and provide the updates to Mr. Haney. RADM Sullivan and Ms. Evans requested a briefing of major timeline milestones and progress to date. Mr. Mick was tasked to create a new chart for RADM Sullivan to show a breakdown of use cases to show how the use cases will get done by 6/3/05. Status should include percentage of the total number of activities and activities completed for each use case. Mr. Mick continued his presentation with explanations on the various Phases and the concerns involved with each Phase. Mr. Mick presented the definition of the Baseline Entitled Process Software and the Future Enhancements to the Entitled Process Software and explained the charts presented.

Mr. Mick presented the metrics for software development, and the risks that are currently being managed.
- 6) RADM Sullivan voiced his concern about the ability to meet the currently scheduled completion date of 3 June 2005. RADM Sullivan and Ms Evans requested that more detailed information be provided on the

current definition of use cases and how they are being prepared and integrated with the software coding. Both indicated that this effort required focused attention by alcon to ensure that June release date is achieved.

- 7) The meeting closed with Board Members providing comments, feedback and issues on the progress of automating the Entitled Process within NDE.
- 8) Active participation by all Board members generated action items (W3's) identified below.
- 9) Meeting adjourned at 1530.

Notes:

The next meeting is tentatively scheduled for the week of 15 November 2004. Once date, time and place are finalized, SEA 04RP will provide information to alcon.

W3's from 13 Sep 2004:

#	What:	Who:	When:
4-1	Develop plan for notification of members when posting significant documents/changes on the website.	Mr. Mick	11/10/04
4-2.	Ensure that any changes to "scheduled" or "revised" dates are captured and identified at each Program Review.	Mr. Turner	11/10/04
4-3	Provide the Port Hueneme POC to Ms. Evans for the installation of the Infosec equipment at NSLC PAC.	Mr. Turner	10/14/04
4-4	Identify all info/requirements related to SIPRNET NTIRA and provide weekly update on establishing a secure NDE-NM environment to Ms. Evans	Mr. Turner	10/22/04
4-5	Update CFT-4 Transition Plan	CFT-4	11/10/04
4-6	Conduct an integrated review / scrub of the schedule and provide the proposed integrated schedule to Mr. Haney	Mr. Turner & Mr. Mick	10/22/04
4-7	Conduct another review of major timeline milestones and progress to date and brief RADM Sullivan / Ms. Evans	Mr. Haney, Mr. Turner & Mr. Mick	10/29/04
4-8	Brief PEO Subs on status of Shipmain Entitled Process and automation in NDE. (Action assigned at CFT 4)	RADM Sullivan	11/10/04
4-9	Create new chart for RADM Sullivan to show a breakdown of use cases to show how the use cases will get done by 6/3/05. Status should include percentage of the total # of activities and activities completed for each use case. Status should also identify activities/logic to further breakdown these items to get a good level of detail required, as well as how it is integrated with software coding.	Mr. Mick	11/10/04

W3's still active from 14 July 2004:

#	What:	Who:	When:
1-1.	Resolve discrepancies identified in the Functional Allocation brief to cement PEO C4I commitment to fund the balance. Working group to be identified and led by Mr. Douglas to determine: 1) specific data elements to be captured; 2) what is the authoritative source for these data elements; 3) where will these data elements be stored.	Mr. Douglas	TBD

